



Texas Government Code Section 2054.519 requires DIR to certify at least five cybersecurity training programs, and Section 2054.5191 requires state and local government employees to annually complete a certified training program.

The list of certified programs is on the DIR website:

<https://dir.texas.gov/information-security/statewide-cybersecurity-awareness-training>

- There are low or no-cost options.
- A new list will be posted August 31 of each year.

Annual Training Requirements

Entity Type	Training Required For	Training Due Date
State Agencies	<ul style="list-style-type: none"> • Employees who use a government computer at least 25 percent of the employee's required duties. • All elected or appointed officers of the agency. 	Annually
State Agency Contractors	<ul style="list-style-type: none"> • Contractors who have access to a state computer system or database. 	During the term of the contract and during any renewal period.
Local Governments	<ul style="list-style-type: none"> • Employees, elected officials, and appointed officials who have access to a local government computer and use a computer to perform at least 25 percent of their duties. • For school districts, only the district's cybersecurity coordinator is required to complete annual cybersecurity training. Any other school district employee required to complete the cybersecurity training shall complete the training as determined by the district, with the district's cybersecurity coordinator. Elected officials are subject to the 25% usage threshold. 	Annually

Reporting Requirements

Entity Type	Reporting Method	Report Due Date
State Agencies and Local Governments	<ul style="list-style-type: none"> • Cybersecurity Training Certification for State and Local Governments • (Optional) Texas by Texas (TxT) can assist with tracking employee training by allowing employees to self-report their training compliance. Governments will still need to submit their certification via the Cybersecurity Training Certification form. 	August 31

Additional information, including FAQs, is available at:

<https://dir.texas.gov/information-security/statewide-cybersecurity-awareness-training>

Alternatively, you can visit the DIR home page (dir.texas.gov) and click on Statewide Cybersecurity Awareness Training. If you need additional information, have questions, or wish to provide comments, please email: TXTrainingCert@dir.texas.gov.