**[NAME OF AGENCY]**

**Executive Written Acknowledgement of Risk – Agency Security Plan**

**House Bill 3834 Certification**

According to Section 2054.133(e), Government Code, each state agency shall include in the agency’s information security plan a written acknowledgment that the executive director or other head of the agency, the chief financial officer, and each executive manager as designated by the state agency have been made aware of the risks revealed during the preparation of the agency’s information security plan.

According to Section 2054.5191, Government Code, the Executive Director must verify completion of a cybersecurity training program by employees of the state agencies.

According to Section 2054.5192, Government Code, the person who oversees contract management for the agency shall report the contractor’s completion to the department.

By signing below, you indicate that you agree with the following statements:

* I have reviewed my agency’s information security plan.
* As the agency head, chief financial officer, or designated executive, I acknowledge that I am aware of the risks revealed during the preparation of my agency’s security plan.
* I certify that the agency is in compliance with the employee security awareness training requirements of Section 2054.5191, Government Code.
* I certify that the agency is in compliance with the contractor security awareness training requirements of Section 2054.5192, Government Code.
* I understand this acknowledgement will be submitted with my agency’s security plan by the Information Security Officer per the requirements of Texas Government Code, Sec. 2054.133 (e).

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