



Texas Government Code Section 2054.519 requires DIR to certify at least five cybersecurity training programs, and Section 2054.5191 requires state and local government employees to annually complete a certified training program.

**The list of certified programs is on the DIR website:**

<https://dir.texas.gov/View-About-DIR/Information-Security/Pages/Content.aspx?id=154>

- There are low or no-cost options.
- A new list will be posted August 31 of each year.

## Annual Training Requirements

Entity Type	Training Required For	Training Due Date
<b>State Agencies</b>	<ul style="list-style-type: none"> <li>• Employees who use a computer to complete at least 25 percent of the employee's required duties.</li> <li>• All elected or appointed officers of the agency.<sup>1</sup></li> </ul>	June 14
<b>State Agency Contractors</b>	<ul style="list-style-type: none"> <li>• Contractors who have access to a state computer system or database.<sup>2</sup></li> </ul>	During the term of the contract and during any renewal period.
<b>Local Governments</b>	<ul style="list-style-type: none"> <li>• Employees who have access to a local government computer.<sup>2</sup></li> <li>• All elected officials of the local government.<sup>1</sup></li> </ul>	June 14

<sup>1</sup> All elected officials must take training, regardless of whether they use a computer or not.

<sup>2</sup> Access is defined as "any person who has been given an account to access any state (or local) information system."

## Reporting Requirements

Entity Type	Reporting Method	Report Due Date
<b>State Agencies and Local Governments</b>	<ul style="list-style-type: none"> <li>• <a href="#">Cybersecurity Training Certification for State and Local Governments</a></li> <li>• (Optional) <a href="#">Texas by Texas (TxT)</a> can assist with tracking employee training by allowing employees to self-report their training compliance. Governments will still need to submit their certification via the Cybersecurity Training Certification form.</li> </ul>	June 15

## Additional information, including FAQs, is available at:

<https://dir.texas.gov/View-About-DIR/Information-Security/Pages/Content.aspx?id=154>

Alternatively, you can visit the DIR home page ([dir.texas.gov](http://dir.texas.gov)) and click on the 'Cybersecurity Awareness Training (HB 3834)' banner.

If you need additional information, have questions, or wish to provide comments, please email: [TXTrainingCert@DIR.Texas.gov](mailto:TXTrainingCert@DIR.Texas.gov).