



Mastering the Centralized Master Bidders List (CMBL)

GUEST SPEAKERS



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Centralized Master Bidders List (CMBL) Program
Statewide Procurement Division (SPD)
Texas Comptroller of Public Accounts

Today's Topics

- How CMBL is beneficial to HUB Vendors
- Where to find and register for the CMBL and Logging In
- Password Issues
- NIGP Codes
- Electronic State Business Daily
- Vendor Performance Tracking System

What is the CMBL & What We Do

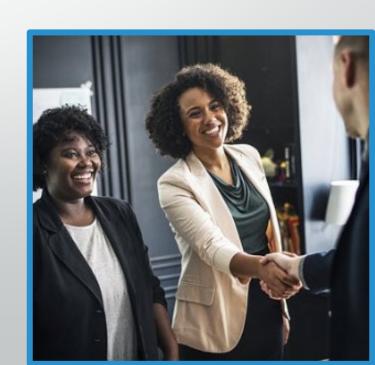
The Centralized Master Bidders List (CMBL) is a master database used by the State of Texas purchasers to develop an email list for vendors to receive bid opportunities based on the products or services the state is procuring.

- CMBL is part of the Statewide Procurement Division (SPD), under the Texas Comptroller of Public Accounts (CPA)
- > SPD is the central authority for state procurement in Texas



How CMBL Works for You

- Develop Brand Awareness & Market Share in Texas
- Potentially receive bid opportunities from governmental entities and institutions of higher education, local governments and prime contractors by email
- State purchasers are required to use the CMBL to notify vendors of potential procurement opportunities
- Dedicated vendor program support and resources



Please note bid posting requirements

- **Procurement Opportunities up to \$5,000:** Competitive bids are not required but purchasing from state of Texas certified HUBs is encouraged. In such instances agencies will frequently refer to vendors registered (active*) on the CMBL / HUB Directory with the NIGP Class/Item *Note: University thresholds are slightly different from state agency thresholds.
- Procurement Opportunities of \$5,000 to \$25,000: State agencies are required to solicit a minimum of three vendors registered (active*) on the CMBL two of the three vendors solicited through this process are required to be state of Texas certified HUBs.
- **Procurement Opportunities over \$25,000:** State agencies are required to send notice of the procurement opportunity to all the vendors registered (active*) on the CMBL.

^{*} Bid must match the <u>NIGP Class/Item Codes</u> applicable to the products and/or services being procured by the agency and are relevant to the <u>Texas Highway District(s)</u>where vendors can provide their products or services.

The Registration Fee

There is a cost of registering for the CMBL of \$70.00 per year. It begins the date of payment is processed and the registration expires on the anniversary of that date. The registration payment helps to cover the costs of the CMBL and HUB programs.

STAR
State Tax Automated
Research System

Bond Appendix

Change your address

Request a Certificate of Account

Add a location

Close a location

Share/Connect

Cigarette/Tobacco Retailers Search

Subscribe

Policies

Frequently Asked Questions

Electronic Reporting

Virtual Field Office

Taxpayer Seminars

Tax Training Resources

Agency Directory

Compact With Texans

Contingent Fee Legal Services

Páginas en Español

Contract Review

HOME TAXES **ECONOMY** -PURCHASING ABOUT -TRANSPARENCY PROGRAMS

CMBL link can also be reached by clicking on the purchasing tab

Procurement Oversight & Delegation

Texas Multiple Award Schedule (TXMAS)

TxSmartBuy.com

DIR Contracts

Vendor Resources

Vendor Information Center

Centralized Master Bidders List (CMBL)

Historically Underutilized Business (HUB)

Modify CMBL/HUB Profile

Electronic State Business Daily (ESBD)

Government Resources

Need Help? Contact the Outreach Team

Vendor (VPTS) Then Texas

State P

State T

selecting the **CMBL link**

State Mail Services

Vehicle and Fleet Management

Retail Fuel Card

Procurement Resources

Texas Procurement and Contract

Management Guide

Publications and Forms

State Print Services

NIGP Commodity Book

Search for CMBL/HUB Vendors

Statutes and Procedures

Grant Management

Training and Policy Development

Purchasing/Contract Development (CTCD)

Contract Manager (CTCM)

Certification

Continuing Education

Training and Policy Development FAQ

SB20

Centralized State Purchasing Study

State Agency Contract Management

Procedures

LBB Contracts Database

Note the Registration fee is \$70.00

per vear

Purchasing

RALIZED MASTER BIDDERS LIST (CMBL)

rers, shopilers, and other vendors wishing to furnish materials, equipment, supplies, and the state should register for the Centralized Master Bidders List (CMBL) to receive bidding

opportunities.

The CMBL is a master database used by the state of Texas purchasing entities to develop a mailing list for vendors to receive bids based on the products or services they can provide to the state of Texas.

The CMBL annual registration fee is \$70 and may be paid online by credit, debit card, electronic check (U.S. addresses only) or by paper check at the address below.

View a list of CMBL status codes.

Active CMBL Vendors:

Vendors can manage and update their CMB business profile, as well as submit their CMBL annual registration fee in the online vendor registration system.

Comptroller of Public Accounts (CPA) Bid Notification

The Comptroller of Public Accounts, as well as other purchasing entities, is moving toward electronic notification for solicitations. We strongly suggest that an active, accurate and current email address is maintained on your company's CMBL profile to ensure bid opportunities are received timely.



HUB Application Blackout April 24 to June 27

The Statewide HUB certification team will not process any HUB applications or recertifications from April 24 through June 27, 2021. During this blackout period, the Statewide HUB program will transition to a new online system that will launch on June 28, 2021. For questions, please contact the Statewide HUB Program at Statewide HUBProgram@cpa.texas.gov or call \$12.463-5872.

Contact Information

Before contacting the CMBL Help Desk, please review CMBL Frequently Asked Questions.

Mailing Address

Statewide Procurement Division CMBL Program P.O. Box 13186 1711 San Jacinto Austin, Texas 78711

Phone/Email

- CMBL Help Desk: 512-463-3459
- Purchasing Customer Service: 512-463-3034
- Email CMBL
- HUB Help Desk 1-888-863-5881
- HUB Local Line: 512-463-5872.





Translation:

CMBL Application

To Login or Start a new CMBL Registration

Related Links

Highway Districts

Search for CMBL/HUB vendors

About CMBL

Registration Instructions

Profile Updates

CMBL Frequently Asked Questions

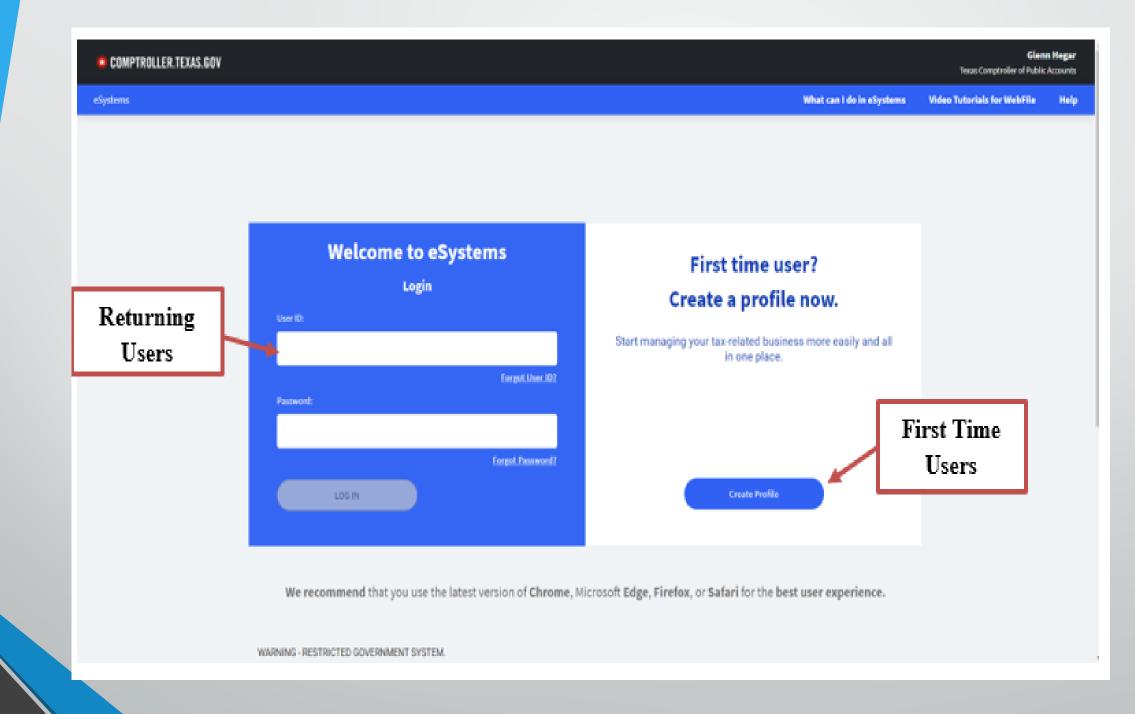
CMBL Refund Policy

NIGP Commodity Book

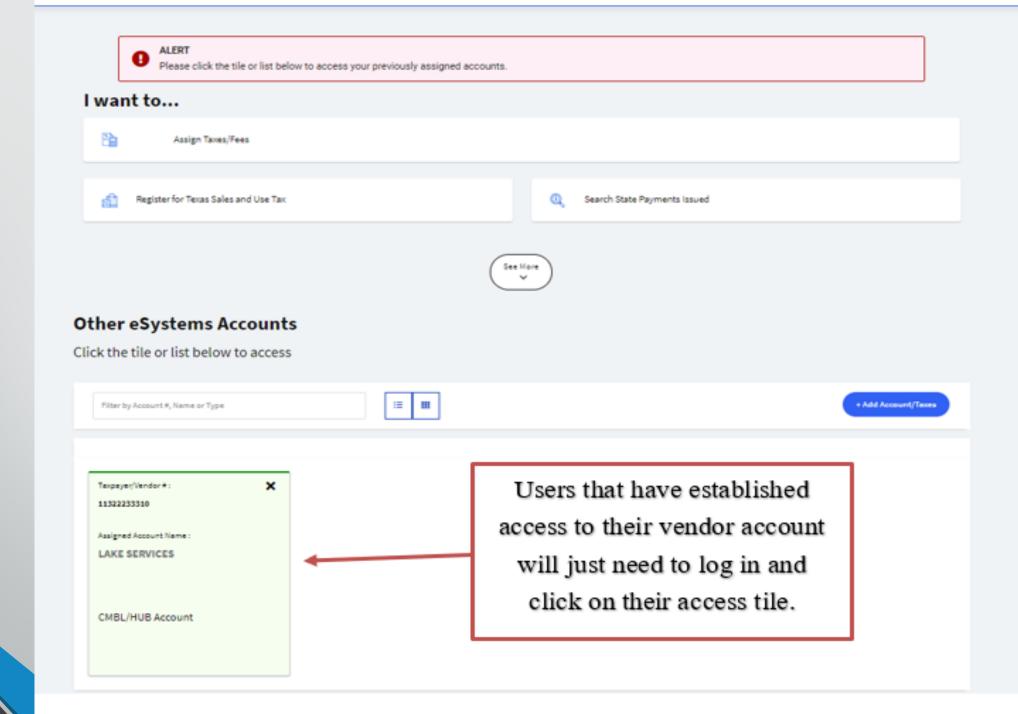
CMBL/HUB Search Tips

Delivery Zones and Districts

Statutes/Rules



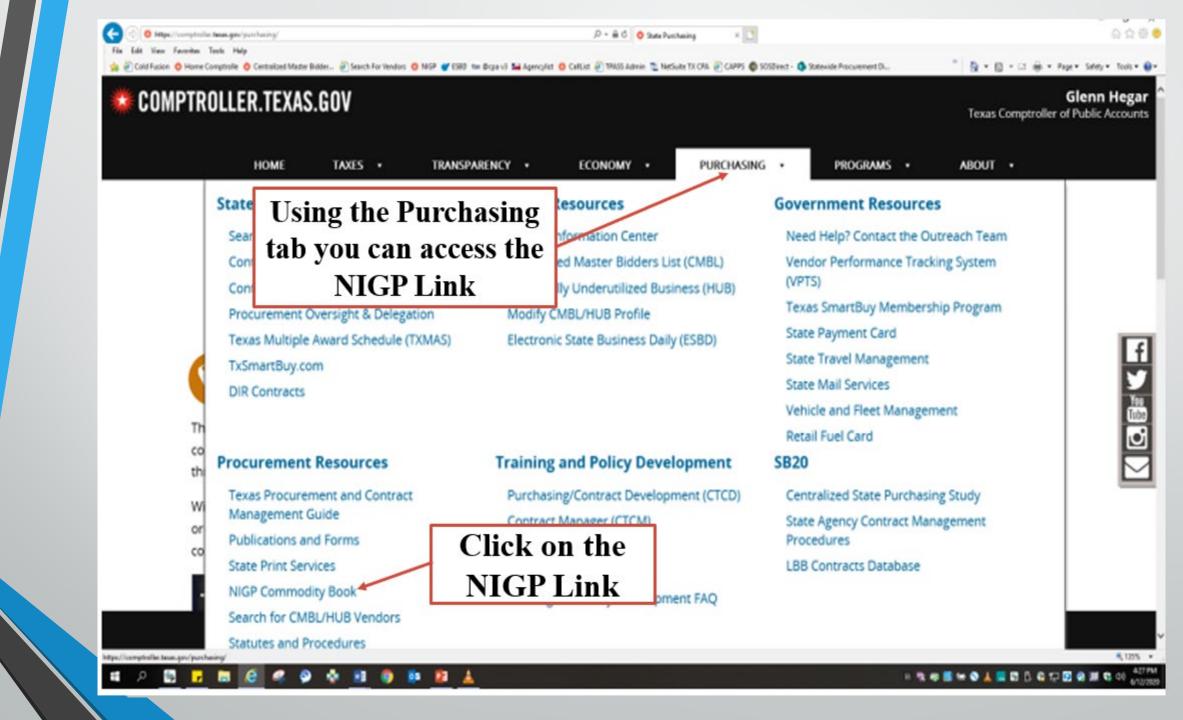
Enter User Information 03 04 Security Questions Terms of Use **Email Verification** User Information Check Availability All 4 steps must be completed to * User ID: establish Log In * Password: **③** credentials * Confirm Pessword: **②** First Name: Last Name Put in a mobile number to ail Address receive Password reset via text ne Number (Mobile Secondary US number only + Add an International Number — Back Continue





Unlocking the Code

Finding the NIGP Codes that will best describe the goods or services your company provides





NATIONAL INSTITUTE OF GOVERNMENTAL PURCHASING COMMODITY BOOK





The National Institute of Governmental Purchasing (NIGP) Commodity Book has been prepared for the use of bidders, vendors, and state agency personnel.

NIGP Codes have been revised effective April 2016. Codes have been added, deleted and or merged with other codes please use the Commodity book to review your Codes. For assistance please contact the CMBL Help Desk at 512-463-3459 or via email.

Agencies use the class-item numbering and descriptions found in this book to properly code
products or services on their requisitions and purchases, so informal and formal invitations for bid
will reach vendors that have indicated they are capable of furnishing the required materials,
equipment, supplies, and services.

Resources

Commodity Book Downloadable File (csv)
Commodity Code Listing by Class

Search the Commodity Book Alpha Index Keyword Search

Commodity Book

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State of Texas NIGP Commodity Book Numeric Index

Revised January, 2016

NOTE: The official NIGP Commodity Book is copyrighted material to be used for reference purposes only and may not be reproduced without a license from Periscope Holdings, Inc.

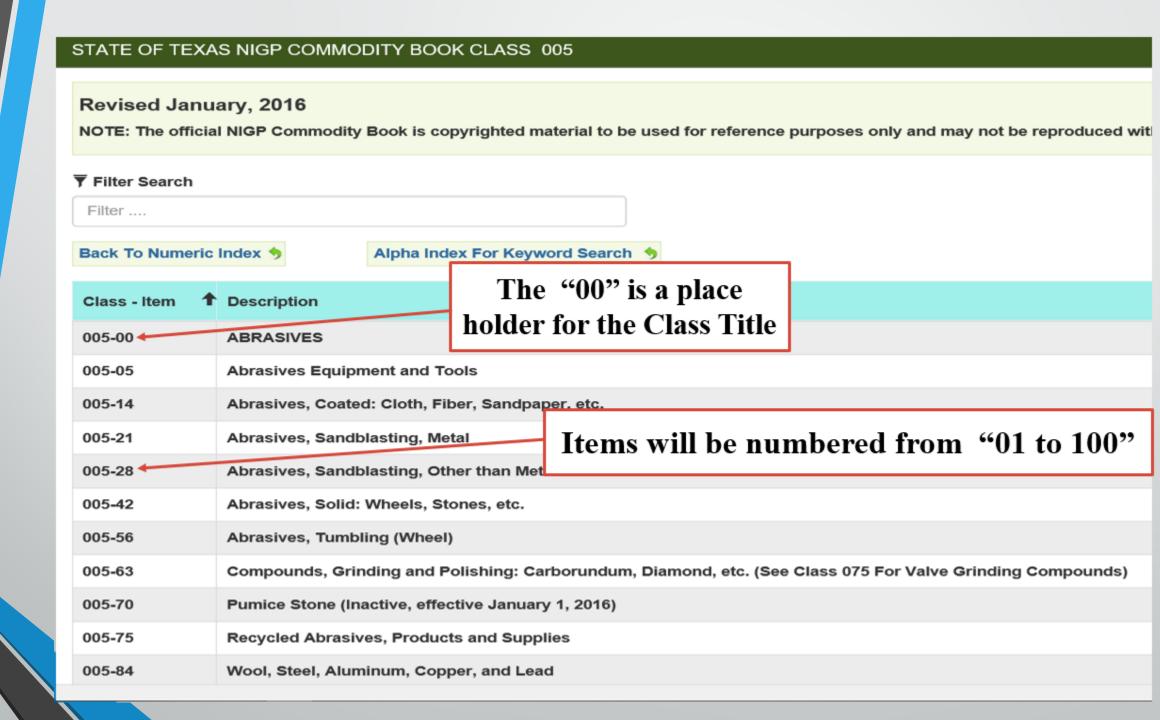
Alpha Index For Keyword Search 🦘

▼ Filter Search

Filter

Click on a class code to see the items for that class

	Class Code 4	↑ Description		
	005	ABRASIVES		
ACOUSTICAL TILE, INSULATING MATERIALS, AND SUPPLIES ADDRESSING, COPYING, MIMEOGRAPH, AND DUPLICATING MACHINE SUPPLIES: CHEMICALS, INKS, PAPER, ETC.				
	020	AGRICULTURAL EQUIPMENT, IMPLEMENTS, AND ACCESSORIES (SEE CLASS 022 FOR PARTS)		



Commodity Book

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State of Texas Commodity Code Search							
Enter a word or words with bl	Enter various Keyword or even						
Search Keywords		partial entries to get list of codes					
	(OR)	iist or codes					
Search by class : (3 digits required)							
	Search Search						

Back To Numeric Index

	State of Texas (Commodity Code Search					
		Enter a word or words with bla	ank spaces to match. Matches will co	ntain all words entere	ed.		
		Search Keywords	constr				
		Search by class : (3 digits required)	(OR) h by class : (3 digits required) Search			Keyword search allows partial searches	
•	Search Results Class Code	↑ Description	Class Numbers in nume		e listed		
	150 - 07	Boxes, Shoring, Construction Works	er Protection	III II UIII	ci icai (JI dei	
	150 - 10	Construction Materials (Not Otherwi	TT 41	. 1	• 4•	4 1 4 •	
	155 - 05	Barriers and Enclosures, Constructi	Use the description to				
	155 - 38	Field Offices and Sheds, Construction	Field Offices and Sheds, Construction Type			which codes apply to the good	
	285 - 46	Lamps, Construction Equipment, Po	_{nia} or serv	vices yo	our com	pany provides	
	330 - 55	Fencing, Temporary Construction ar	nd Other Industrial or Safety Uses				
	465 - 74	Plastic or Reconstructive Surgery E	quipment and Supplies				
	540 - 92	Timbers, Construction Type, Lamina	ated, Treated and Untreated				

Identifying Automated Information System Codes

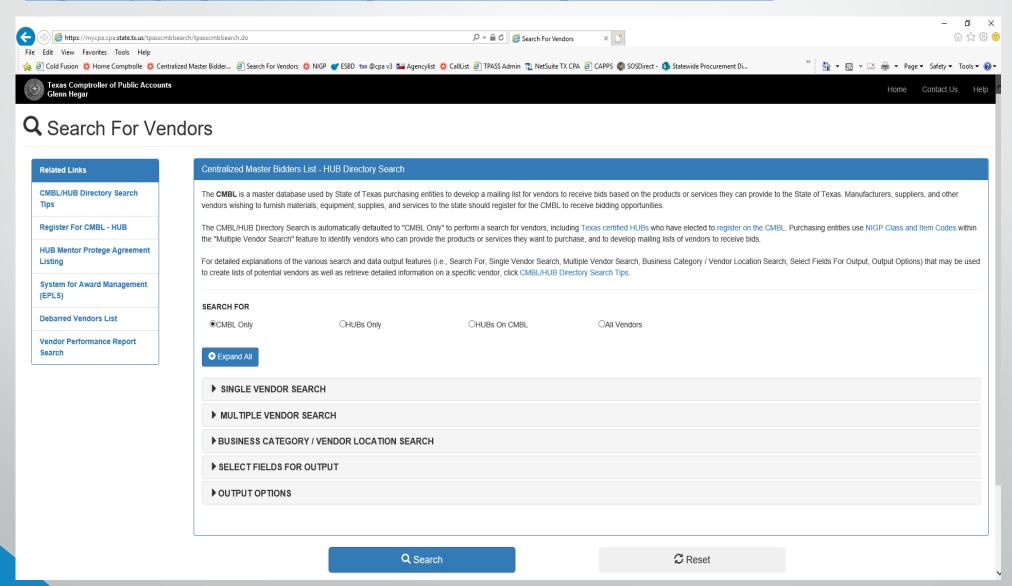
031 - 04	Air Conditioners: Controlled Environment, Computer Rooms, etc., Including Parts and Accessories, (Not Otherwise Classified)						
035 - 11	Aircraft Master Control Systems, Computer, etc.						
055 - 68	Performance, Brakes, Lights, RPM						
203 - 00	COMPUTER ACCESSORIES AND S AGENCY ACCEPTED CERTIFICATI	Asterisks denotes that the Code falls under the Automated Information	Y CERTIFIED BY AN				
203 - 10	*Batteries, Computer and Peripher	System designation	roducts				
203 - 14	*Battery Chargers, Computer and Peripheral, Environmentally Certified Products						
203 - 23	Carts, Computer, Environmentally Certified Products						
203 - 32	*Computer Instructional Aids and Training Devices, Environmentally Certified Products						

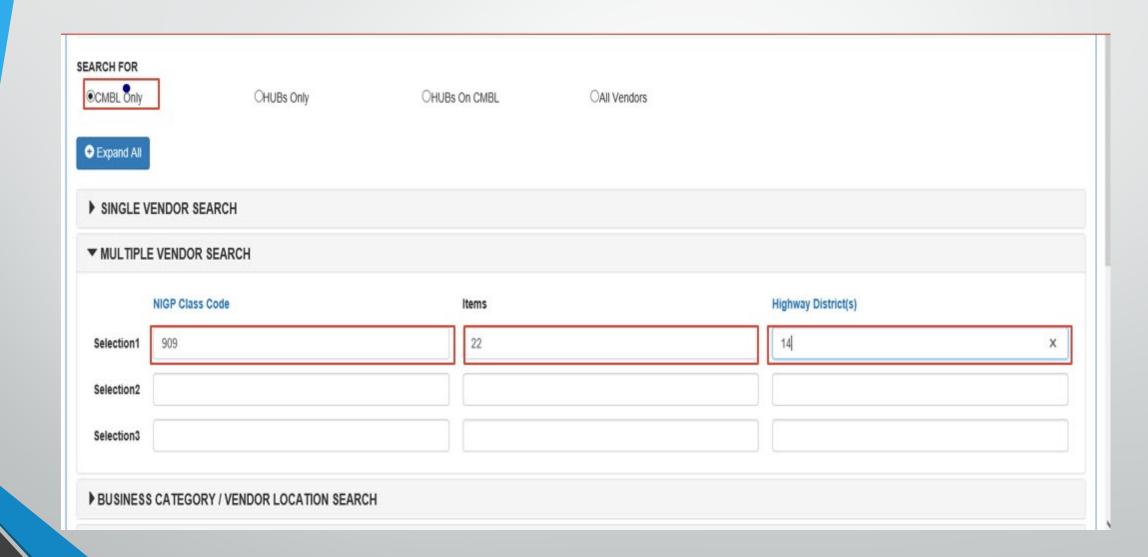
The AIS designation is assigned by Department of Information Resources (DIR)

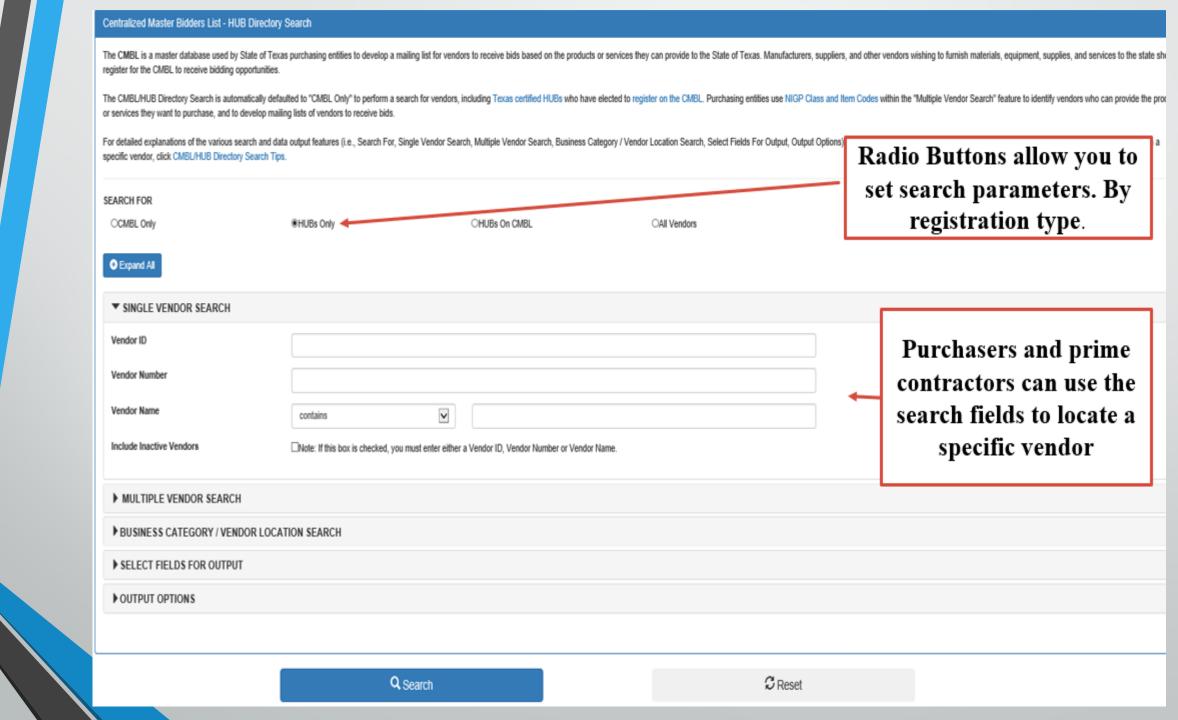
880	VISUAL EDUCATION EQUIPMENT AND SUPPLIES, (SEE CLASS 285 FOR PROJECTION LAMPS)				
883	VOICE RESPONSE SYSTEMS				
885	WATER AND WASTEWATER TREATING CHEMICALS				
890	WATER SUPPLY, GROUNDWATER, SEWAGE TREATMENT, AND RELATED EQUIPMENT, NOT FOR AIR (REAGENT WATER Class 005-898 applied to				
895	WELDING EQUIPMENT AND SUPPLIES Commodities				
898	X-RAY AND OTHER RADIOLOGICAL EQUIPMENT AND SUPPLIES, MEDICAL				
905	AIRCRAFT AND AIRPORT OPERATIONS SERVICES Class codes 905-999				
906	ARCHITECTURAL SERVICES, PROFESSIONAL cover services				
907	ARCHITECTURAL AND ENGINEERING SERVICES, NON-PROFESSIONAL				
908	BOOKBINDING AND REPAIRING SERVICES				
909	BUILDING CONSTRUCTION SERVICES, NEW, INCLUDING MAINTENANCE AND REPAIR SERVICES				
910	BUILDING MAINTENANCE, INSTALLATION AND REPAIR SERVICES				

The CMBL and HUB Directory where your hard work pays off

https://mycpa.cpa.state.tx.us/tpasscmblsearch/tpasscmblsearch.do







Q Search For Vendors

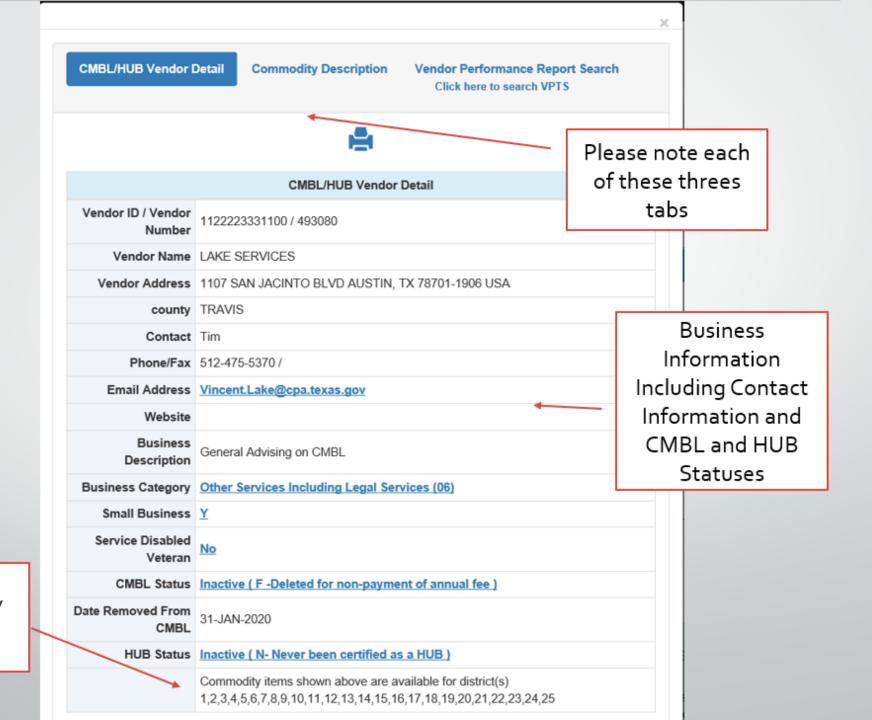
Search Results Overview

Search found 226 vendors, 107 are HUBs ,Includes 0 Inactive Vendors
Search Condition : SearchType=CMBL Only,Section1 Class Code=909,Section1 Item(s)=(22),Section1 Service District(s)=(14)





ORT: COMPANY NA	ME †			dors L tching			DAY		
Vendor ID	Company Name	Contact Person	Mailing Address	2-27-53-53	l High			130 2/0.19	Ph
1461995281600	360TXC LLC	Tony Lester	111 CONGRESS AVE STE 400	AUSTIN	TX	78701- 4143	USA	estimator@360txc.com	877 747
1813980593300	51 OILFIELD SERVICES	Jimmy Bennett	577 COUNTY ROAD 930	TEAGUE	TX	75860- 5023	USA	Jimmy@51Oilfieldservices.com	254 599
1834389622300	54 CONSTRUCTION, LLC	Jason Rivera	33611 BLUE CRAB CT	RICHWOOD	TX	77515- 7328	USA	bids@54construction.us	979 549



List of Highway Districts selected CMBL/HUB Vendor Detail

Commodity Description

Vendor Performance Report Search
Click here to search VPTS



Class Item	Commodity Description (bold for all items in class)
050	ART EQUIPMENT AND SUPPLIES
050-60	Picture Frames and Framing Supplies: Mat Cutters, Mats, Molding, Stretcher Strips, etc.
924	EDUCATIONAL AND TRAINING SERVICES
924-05	Advisory Services, Educational

close

Electronic State Business Daily (ESBD) **Public Bid Postings**

Electronic State Business Daily

ESBD= Online bulletin board for state agencies to post bid solicitations

- ✓ Bids over \$25,000 by State agencies are required to be posted to the ESBD
- **✓ No Login Required to View Bids**
- **✓** Used for info purposes only
- **✓ Public awareness tool**



http://www.txsmartbuy.com/esbd

Disregard this
Sign in Box
Sign In

Bid Postings

Contracts -

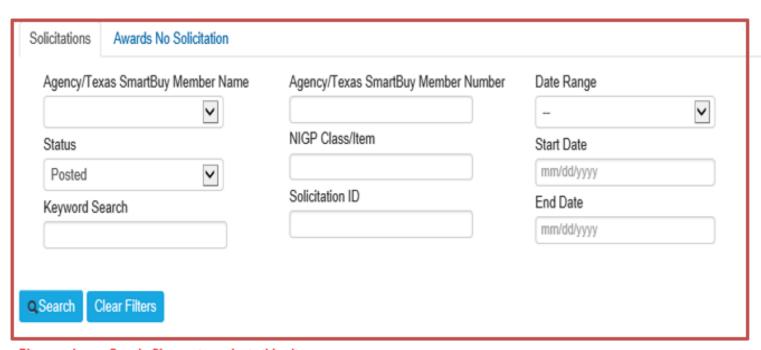
SPD Applications -

Help

Electronic State Business Daily Search

View any solicitation by selecting or entering a field below. Sign in is NOT required.

For instructions on submitting bid responses, please review the posting entity's solicitation and attached bid documents.



Please only use Google Chrome to navigate this site.

ESBD Search Results

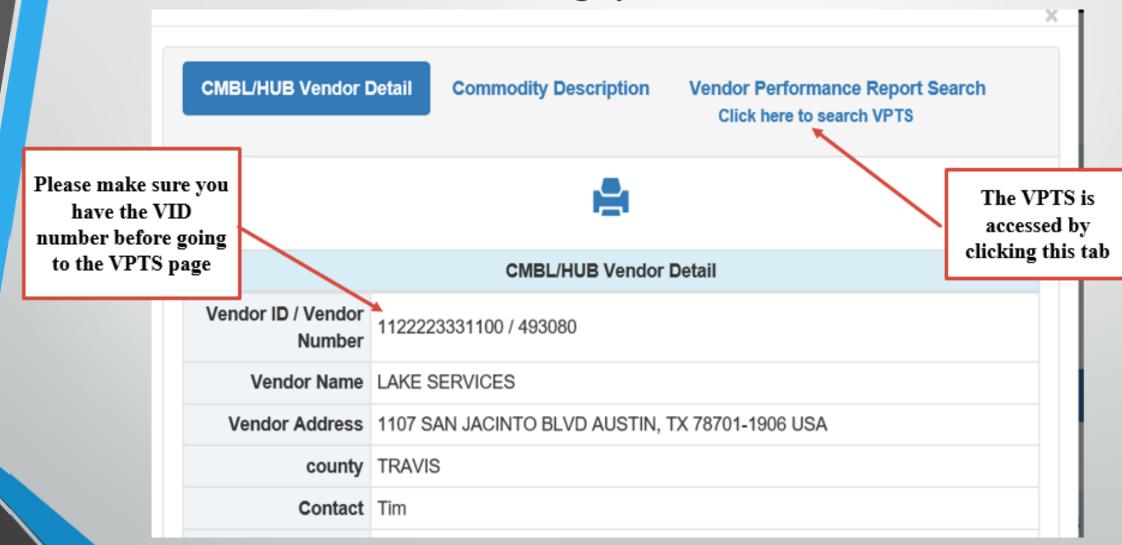
Number: 529 | Status: Posted | Posting Date: 6/10/2020 Creation Date: 6/8/2020 7:55 am Llast Undated: 6/10/2020 8:17 am

View any solicitation by selecting or entering a field below. Sign in is NOT required. For instructions on submitting bid responses, please review the posting entity's solicitation and attached bid documents. Solicitations Awards No Solicitation Agency/Texas SmartBuy Member Name Agency/Texas SmartBuy Member Number Date Range NIGP Class/Item Status Start Date mm/dd/yyyy Posted Solicitation ID End Date Keyword Search mm/dd/yyyy Clear Filters QSearch Please only use Google Chrome to navigate this site. **546 RESULTS FOUND** « 1 2 3 4 5 » Request for Qualifications - Geotechnical Investigations and Construction Materials Testing Services Solicitation ID: RFQ20.08.03 | Due Date: 6/23/2020 | Due Time: 2:00 PM | Agency/Texas SmartBuy Member Number: K0842 | Status: Addendum Posted | Posting Date: 6/2/2020 Creation Date: 6/2/2020 11:15 am | Last Updated: 6/10/2020 10:17 am **Drug Evidence Outsourcing** Solicitation ID: 20R0030013 | Due Date: 6/22/2020 | Due Time: 3:00 PM | Agency/Texas SmartBuy Member Number: 405 | Status: Addendum Posted | Posting Date: 5/4/2020 Creation Date: 4/30/2020 12:06 pm | Last Updated: 6/10/2020 9:54 am 1672 NCC SIPR Electrical Network Communications Center Conversion Solicitation ID: 401-20-850001 | Due Date: 6/23/2020 | Due Time: 2:00 PM | Agency/Texas SmartBuy Member Number: 401 | Status: Posted | Posting Date: 6/9/2020 Creation Date: 6/9/2020 3:08 pm | Last Updated: 6/10/2020 8:34 am **EMS SERVICES FOR FANNIN COUNTY** Solicitation ID: 2020-007ems | Due Date: 6/25/2020 | Due Time: 3:00 PM | Agency/Texas SmartBuy Member Number: C0740 | Status: Posted | Posting Date: 5/18/2020 Creation Date: 5/18/2020 9:06 am | Last Updated: 6/10/2020 8:25 am FY21 Construction Services for AuSSLC Solicitation ID: HHS0008073 | Due Date: 7/15/2020 | Due Time: 2:00 PM | Agency/Texas SmartBuy Member

Vendor Performance Tracking System

The <u>Vendor Performance Tracking System</u> (VPTS) provides the state procurement community with a comprehensive tool for evaluating vendor performance to reduce risk in the contract awarding process.

Vendor Performance Tracking System



VPTS Search page

Please only use Google Chrome to navigate this site.

VENDOR PERFORMANCE REPORT SEARCH

This is a search for Vendor Performance Reports. Search using the following fields:

Vendor ID:

Contractor Name:

P.O. Number:

Vendor Grade:

CMBL Vendor Number:

Debarment Status:

Yes O No

Q Search

VPTS Search results

VENDOR PERFORMANCE REPORT SEARCH

This is a search for Vendor Perform	ance Reports. Search using the following fields:		
Vendor ID:	Contractor Name:	P.O. Number:	
Vendor Grade: CMBL Vendor Number:		Debarment Status: Yes No	
Please only use Google Chrome to	•		Vendors are assigned a letter grade A,B,C D, F
CONTINACIO	TATALOULIU		<u> </u>
Vendor ID	Contractor	Grade	Details
13611502801 Grainger, Inc Amarillo 040		A	View Contractor
13611502801	W.W. Grainger, Inc. dba Grainger	A	View Contractor

Website References List

- Texas Comptroller https://comptroller.texas.gov/
- CMBL: https://comptroller.texas.gov/purchasing/vendor/cmbl/
- HUB: https://comptroller.texas.gov/purchasing/vendor/hub/
- NIGP: https://comptroller.texas.gov/purchasing/nigp/
- ESBD: http://www.txsmartbuy.com/esbd
- CMBL and HUB Directory: https://mycpa.cpa.state.tx.us/tpasscmblsearch/tpasscmblsearch.do
- VPTS: http://www.txsmartbuy.com/vpts

CMBL Web Page

http://www.comptroller.texas.gov/purchasing/vendor/cmbl/

CMBL Help Desk

e.cmbl@cpa.texas.gov (512) 463-3459



PREVIOUS HUB TALK SERIES RECORDINGS

Learn how the Statewide HUB program plans to help small businesses in this webinar series of HUB related topics. Guest speakers assist in sharing informational announcements, business development tips and provide answers to questions to help HUBs.

- Marketing Tips for Success in the HUB Program, April 15, 2020
- Partners in Procurement and HUB, April 29, 2020
- HUB Certifications and Regional Resources, May 13, 2020
- Minority Trade Organizations, May 27, 2020
- Mastering the CMBL, June 17, 2020

https://dir.texas.gov/View-Information-For-Vendors/Pages/Content.aspx?id=18#series

CENTRALIZED MASTER BIDDERS LIST